

Booking Procedure for Marlow Apartments Holiday letting.

To make a booking for the apartment please use one of the methods below:

1. From our website on the Book Now page you can check availability and make your reservation at www.MarlowApartments.co.uk
2. Email the booking details below to: enquiries@marlowapartments.co.uk
3. Phone us: +44 (0) 7737 287 485

When completing the booking form please pay particular attention to the dates, as arrival and departure dates are critical to our schedules. Check which date you fly and which date your arrive, as we would not wish to have anyone arrive on the wrong day.

Alternatively you can post this form to: E. Stewart, 2 Ryans Mount, Marlow, Bucks SL7 2PB, England.

Bank Details:

Sort Code: 40-32-19
Account code: 21477412
IBAN: GB22HBUK40321921477412
Account name: Marlow Apartments - Evelyn & Ian Stewart
Bank: HSBC, High Street, Marlow
Bank BIC (BIC8): HBUKGB4B
Branch BIC (BIC11) code: HBUKGB4145L

If you would like to pay using Paypal, please contact me and I will send you an invoice via Paypal. Please note there will be an extra 4% charge (levied by PayPal) to use this service.

Confirmation will be sent by return once we have received your deposit.

Apartment Booked:

- No 2 - One bedroom apartment
- No 3 - Two bedroom apartment
- No 5 - Two bedroom apartment

Dates required: Arriving **after 5pm Departing**.....**by 10am**
Number of nights **Number of guests**

Name of lead member of party:
Address:
Postal Code:
Telephone:
Mobile:
Email:

Names of all party members

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Special Requests (e.g. travel cot required, separate beds, request early arrival):

We will try our best to accommodate your requests but do not guarantee this.

Cost of apartment: £.....

Add security deposit (refundable at end of stay) £200

Add end of stay clean £40

Booking deposit: 20% of Total Booking cost. Amount sent:

Final balance is due 60 days before you arrive £..... Due on

I agree to the Marlow Apartments Terms and Conditions which I have downloaded from the Marlow Apartments website.

Signature of lead party member (the person booking)

Confirmation

Upon receipt of your booking details and your deposit the booking will be secured. It is important to ensure that the booking deposit reaches us as soon as possible after requesting a booking. We will send you, by return, our confirmation of receipt of your deposit.

Full Payment

Full payment for the first week must be received at least **60 Days** in advance of your arrival.

Arrival

On your arrival day someone will be on our mobile 07737 287 485. Keys for your apartment will be in a key safe by the apartment entrance. The key safe code will be send to you prior to your stay.

If you require further information please do not hesitate to contact Evelyn on enquiries@marlowapartments.co.uk or 0044 7737 287 485